



**Academy of Trades and Technology**

**GOVERNING COUNCIL MEETING MINUTES**

**Thursday, October 19th, 2017**

**5:00 pm**

**Conference Room**

**2551 Karsten SE Suite C, Albuquerque, NM 87102**

**Ph: (505) 765-5517 Fax: (505) 765-5925**

**I. Call to Order**

The meeting was called to order by President Henry Lackey at 5:15 pm.

**II. Roll Call**

Members: Henry Lackey, Tracy Fabre, Harold Field, Richard Winterbottom, Bruce Bixby, Dr. Karen Sanchez-Griego, Alfred Martinez

Members Absent Excused: Angelica Padilla, Rick Padilla

Visitors: Dana Flores, Fern Pokagon

**III. Adoption of October 19, 2017 Regular Governing Council Meeting Agenda (Discussion/Action)**

After review, the agenda was adopted with the addition of Bar 523-001716-0006-I to Agenda Item VII. Motion to adopt was made by Harold and seconded by Tracy. The board approved unanimously.

**IV. Approval of the September 21, 2017 Board Meeting Minutes (Discussion/Action)**

The minutes were distributed and reviewed. Richard directed Fern to update original minutes to add needed information to agenda item VIII.1. Bruce made a motion to approve minutes with added information to be updated and Tracy seconded the motion. Motion carries.

**V. OPEN Community Forum**

- Dana Flores reported to the board concerning one of the programs for the Academy
- Alfred presented a picture and mentioned the family would like to keep it at the Academy for display.

VI. CEO/Principal's Report, Dr. Karen Sanchez-Griego Ed.D

- Attendance /Student Enrollment Report

Dr. Griego distributed and explained the report for number of enrollment of 89 students. Discussion was made regarding the attendance versus absent. A request was made to add the reporting of students leaving the school while still in session. Henry reminded Dr. Griego of the request from the previous year of the per-period-per-day report. Dr. Griego commented that research is being done on the students that are no longer in the Academy.

- Renewal Application APS (update/Timeline)

Dr. Griego distributed the application renewal and she explained the changes made. She reported the important dates coming up concerning the renewal. Richard spoke of the need to meet with all those to speak at the upcoming hearing and he is willing to coordinate with the presentations. Dr. Griego made her recommendations concerning the student speakers. Dr. Griego will clarify with APS on the presentation and the open forum. Bruce suggested to have everyone meet at the Academy go together to the hearing.

Dr. Griego reviewed the site visit will be a 45 minute visit on October 31, 2017. She mentioned to have board members visible for the visit would be a good idea. Discussion was made and it was decided to have poetry slam during the visit and to have the culinary students prepare snacks for the visitors. A visit with board members for questions will be in conference room. To do the visit, the construction class will be asked to do a construction demo.

- Review of School Grade 2015,2016,2017

Dr. Griego distributed the NM PED School Grading Report for 2015, 2016, and 2017. She explained the reporting of the information and the board discussed the statistics of the reports. She also mentioned that the Culinary Arts is increasing their education and they have an opportunity to serve for a senior center.

VII. Financial Report

Chief Financial Officer (Alfred Martinez)

- 523-000-1716-0004-IB Fund 27103 \$377.00 Initial Budget

Alfred distributed the document showing the needed approval. Motion to approve Harold and seconded by Richard, the board approved unanimously.

- 523-000-1716-0005-IB Fund 31200 \$87,246 Initial Budget

After review of the Initial Budget report, there was a motion made by Harold to approve and it was seconded by Tracy. The board approved unanimously.

- 523-000-1716-0006-I Fund

This added agenda item for approval for the Library was motioned by Bruce and seconded by Harold after review by the board. The board approved the bar unanimously.

Alfred spoke on the other matters from the meeting of the Finance Committee, which met prior to Board meeting,

- VIII. President's Report, Henry Lackey  
Henry reported that he will meet with Richard concerning the presentation for the hearing.
- IX. Closed Session  
Motion was made and seconded with roll call taken at 8:26 pm.
- X. Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2)
- XI. Return to Open Session  
The meeting reconvened with roll call taken at 7:13 p.m.
- XII. Action on Closed Session Executive Session (Discuss Personnel Matters/Action)  
None
- XIII. Adjournment  
The meeting was adjourned at 7:15 pm.

Respectfully submitted,  
Fern Pokagon\_