



Academy of Trades and Technology

Governing Council Meeting Minutes

Thursday, May 18th, 2017

4:00 pm

University of New Mexico Continuing Education
1634 University Blvd, New Mexico 87131

- I. Call to Order
The meeting was called to order at 4:03 pm
- II. Roll Call
Members Henry Lackey, Harold Field, Bruce Bixby, Richard Winterbottom, Tracy Fabre, Alfred Martinez
Absent Excused Angelica Padilla, Rick Padilla
Visitor Lee Maxwell, Elizabeth Franco
- III. Adoption of May 18th, 2017 Regular Governing Council Meeting Agenda (Discussion/Action)
The agenda was approved by the board and adopted.
- IV. Approval of April 20th, 2017 Board Minutes (Discussion/Action) After receiving the complete minutes and review, the board approved and adopted the minutes as amended.
- V. OPEN Community Forum
- VI. CEO/Principal's Report (Dr. Karen Sanchez-Griego Ed.D)
 - a. Next Board Meeting
Dr. Griego requested to have the next board meeting on Wednesday June 14, 2017. Her son will be in town and she will be taking off for a week beginning June 15, 2017.
 - b. Registration
During preregistration we enrolled about 66 students. Registration data will go out next week.
- VII. Financial Report Chief Financial Officer (Alfred Martinez)
 - a. Approval of 2017-2018 School Budget (Discussion/Action on all items listed below a-thru i) Mr. Martinez discussed the presentation of the final budget for FY 2017-2018. We had to tap into capital outlay funds to make budget work. The early registration and summer registration is going to help with the students. 118 students is where we need to strive to be at consistently. There was a motion made by Harold to approve this budget and Dick seconded, motion carries. Approval of budget signed by Henry, Dr. Griego, and other board members who were present at the meeting.
 - b. Bar 523-000-1617-0018-D Fund 21000 Cash Balance Decrease (\$7,759) - bar passed unanimously



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- VIII. Financial Report Cont. Chief Financial Officer (Alfred Martinez)
- c. Bar 523-000-1617-0019-D Fund 27103 Decrease Grant (\$222) dual Credit - bar passed unanimously
 - d. Bar 523-000-1617-0020-I Fund 21000 Increase Projected Expenditures \$4,000) - bar passed unanimously
 - e. ~~Bar 523-000-1617-0021-D Fund 31600 Decrease projected cash balance (\$80,166) Void~~
 - f. Bar 523-000-1617-0022-I Fund 24106-Increase Final Funded \$6,837 Spec ed - salary benefits passed unanimously
 - g. Bar 523-000-1617-0024-I Fund 28203 Increase Prior Year Expenditures \$1,534 - bar passed unanimously
 - h. Permanent Cash Transfer From 31700 to 31701 \$25,472 Teachers and principal – There was a motion made by Dick to approve this bar and Bruce seconded, motion carries.
 - i. Permanent Cash Transfer from 11000 to 28203 unbudgeted cash bar - There was a motion made by Dick to approve this bar and Bruce seconded, motion carries.
 - j. Bar 523-000-1617-0025-I Fund 24154 Increase \$5,156 – bar passed unanimously
 - k. Bar 523-000-1617-0025-I Fund 31600 Audited Cash Balance \$24,678 Grads – bar passed unanimously

IX. President's Report (Henry Lackey)

- a. Lee Maxwell
- l. Mr. Lackey talked about how Mr. Lee Maxwell retired last month and how he would like to see a mural of Lee painted on a wall in our hallway with a quote of Lee's vision for the school. There was a motion made by Dick to approve and everybody seconded the motion. It passed unanimously.

X. Closed Session - N/A

XI. Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2) - None

XII. Return to Open Session – N/A

XIII. Action on Closed Session Executive Session (Discuss Personnel Matters/Action) – N/A

Next meeting to be held every third Thursday of the month with the exception of the next meeting which is scheduled for June 14th, 2017 at Academy of Trades & Technology 2551 Karsten Ct., SE Suite C, Albuquerque, NM 87102

XIV. Adjournment The meeting was adjourned at 4:45 pm.