



Academy of Trades and Technology  
GOVERNING COUNCIL REGULAR BOARD MEETING MINUTES  
Thursday, November 19, 2015  
5:00 p.m.  
Conference Room  
2551 Karsten Ct. SE Suite C, Albuquerque NM, 87102  
Phone: (505)765-5517 Fax :(505)765-5898

- I. **Call to Order-** The meeting was called to order at 5:04 pm by Henry Lackey
  
- II. **Roll Call**
  - Present:** Henry Lackey-President  
Harold Field- Governing Council Member  
Lee Maxwell-Vice President  
Al Martinez  
Arlene Trujillo
  - Excused:** Richard Winterbottom- Governing Council Member  
Bruce Bixby-Governing Council Member
  - Guests:** Joseph Keller  
Daniel Chavez  
Jordan Trujillo  
Dana Flores  
Ronald Estrada
  
- III. **Adoption of November 19, 2015 Governing Council Agenda (Discussion/Action)-**

After a brief review, Mr. Field made a motion to adopt the November 19, 2015 agenda as amended. A second for the motion was made by Mr. Maxwell. The motion passed by unanimous vote as indicated by Mr. Lackey.
  
- IV. **Approval of October 15, 2015 Regular Governing Council Meeting Minutes (Discussion/Action)-**

Mr. Field made a motion to table the Minutes for October 15, 2015. The motion was second by Mr. Maxwell and passed unanimously by vote as indicated by Mr. Lackey.
  
- V. **Public Forum-**No Public Forum Necessary

**VI. Principal's Report- Arlene Trujillo**

- a. Enrollment- At this time Mrs. Trujillo reported that the school currently had 162 enrolled and if all the students who had enrolled had been retained the school would have an enrollment of over 300. She continued to say that within that number there are an abundance of true freshman, which is in some ways a benefit for us. She added that although there is an unusual number of freshman we do still have a lot of adult students who are over 18 years of age.
- b. Attendance –Mrs. Trujillo reported that Ms. Skye Norton provided a report which she passed out. The report outlines the organization of the school into three subgroups named after 3 types of native New Mexico hawks. The report also shows the number of students per group and the average daily attendance. The board members then noted that they would like to see this report uploaded to the website.
- c. Vision Builders Report- The representatives from Vision Builders then reported that Vision Builders are working on community center projects including panel boards, shading and shelving, a silhouette project, rock and planters and applying new soil and seeds.

Mrs. Trujillo then noted that she has met with the Vision Builder students regarding student behavior and academic progress. She added that they have been trying to provide the parents with support and would like to have an intervention specialist who can directly work with student's behavior and concerns.

- d. Monthly Calendar – Mrs. Trujillo passed out the calendars to the board members and explained the events quickly.
- e. ACES Membership- Mrs. Trujillo then noted that the membership approval had not made it to the last month's agenda. Mr. Field made a motion to approve the ACES membership. Mr. Maxwell second the motion and after a unanimous vote Mr. Lackey indicated the passing of the motion.

Mr. Estrada then quickly commented that he would like to ask the board on behalf of ATTHS for a donation to pay for 100 meals for the families at ATTHS.

**VII. Financial Report- Al Martinez**

- a. Mr. Martinez began by reporting that he, Mr. Maxwell and Mr. Field had met as a finance committee at 4:00 and reviewed the budget summary, and budget by fund and function. He noted the school is under budget right now and doing well. He also noted that the roof has had extensive maintenance.
- b. Non-Profit Mr. Martinez noted that the board needed to make a decision and a motion if they should approve to release withheld funds to the new non-profit Friends of ATTCHS. A motion to approve the transfer was made by Mr. Maxwell and second by Mr.

Field. The motion was voted on and passed unanimously by vote as indicated by Mr. Lackey. Mr. Martinez reported that \$325.00 would be reimbursed to the school.

- VIII. **President's Report**– Not necessary
- IX. **Closed Session**- to discuss only Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8).- Not Necessary
- X. **Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8)**
- XI. **Return to Open Session**- Not necessary
- XII. **Action on Closed Session** –Not necessary
- XIII. **Adjournment**  
Meeting Adjourned at 5:35 p.m.

The next Governing Council Meeting will be held December 17, 2015 in accordance with the Regular meeting policies adopted by the Governing Board.

All Meetings are conducted in Accordance with Applicable State of New Mexico Open Meetings Act, NMA Fifth Edition N2005.

The agenda was posted at least 72 hours in advance of the meeting

Administrator: *Arlene Trujillo*

Date: *1/21/2016*