



Academy of Trades and Technology  
GOVERNING COUNCIL REGULAR BOARD MEETING MINUTES  
Wednesday, May 14, 2014  
6:00 p.m.  
UNM Continuing Education Building  
1634 University Blvd. NE, Albuquerque, NM 87102  
Phone: (505)765-5517 Fax :(505)765-5898

- I. **Call to Order**- The meeting was called to order at 6:05 pm by Henry Lackey
  
- II. **Roll Call**  
**Present:** Henry Lackey-President  
Richard Winterbottom-Governing Council Member  
Bruce Bixby-Governing Council Member  
Al Martinez  
Christopher Hotchkiss  
**Excused:** Rudy Sporing- Governing Council Member  
Lee Maxwell-Vice President  
**Guests:** Christina Alarid- Stenographer
  
- III. **Adoption of May 14, 2014 Governing Council Agenda (Discussion/Action)**-  
Mr. Winterbottom made a motion to approve the May 14, 2014 as presented; the motion was second by Mr. Bixby and passed by unanimous vote as indicated by Mr. Lackey.
  
- IV. **Approval of April 24, 2014 Regular Governing Council Meeting Minutes (Discussion/Action)**-  
At this point Mr. Bixby made a motion to approve the Minutes for April 24, 2014 as presented. The motion was second by Mr. Winterbottom and passed unanimously by vote as indicated by Mr. Lackey.
  
- V. **Public Forum**- No Public Forum Necessary
  
- VI. **Principal's Report- Mr. Christopher Hotchkiss**
  - A. **Graduation** – Mr. Hotchkiss began his report by announcing to the board the fact that the Academy had a total of 11 students who met graduation requirements; 10 of whom

would be walking. He added that he had hoped for about 13 of the 25 initial seniors to make it through to graduation but had not achieved enough to graduate in the end.

- B. Warm Body Report-** Mr. Hotchkiss at this point reported that the attendance is about 49 students in attendance per day. He added his opinion saying attendance had dropped due to the fact we are so close to the end of the school year.
- C. Charter Renewal-** Mr. Hotchkiss then reported that he would be scheduling a meeting with Mr. Lee Maxwell to go over some data for the renewal on 5/19
- D. Governing Board Training-** Mr. Hotchkiss at this point noted that some of the board members may need additional training hours in order to be current and complete in training. He added that Mr. Sporing, Mr. Bixby and possibly Mr. Lackey needed the hours.
- E. Policy Committee-** Mr. Hotchkiss then noted that the school needs to put together a wellness policy and he would like a board member to review the policy before it is approved by the board at a public meeting. Mr. Lackey then commented that the board would consider it decide which member would most benefit the committee.

**VII. Financial Report- Mr. Alfred Martinez**

- F. Finance Budget Review-** At this time Mr. Martinez noted that no finance meeting was held.

**G. BARS-**

1. 523-000-1314-0023-I \$7,000 for online course software. The motion to approve the BAR was made by Mr. Winterbottom and Second by Mr. Bixby. The motion was put to vote by Mr. Lackey and passed unanimously, indicated also, by Mr. Lackey.
2. 523-000-1314-0025 is a maintenance bar and will move money within the same line item. The motion to approve the BAR was made by Mr. Winterbottom and Second by Mr. Bixby. The motion was put to vote by Mr. Lackey and passed unanimously, indicated also, by Mr. Lackey.
3. 523-000-1314-0026-I is another maintenance bar. The motion to approve the BAR was made by Mr. Winterbottom and Second by Mr. Bixby. The motion was put to vote by Mr. Lackey and passed unanimously, indicated also, by Mr. Lackey.

**VIII. President's Report- Mr. Henry Lackey**

Mr. Lackey, at this time, noted that he did not have any information for the Presidents report.

- IX. Closed Session-** to discuss only Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8)- No closed Session Necessary

- X. Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8)**

**XI. Return to Open Session- Unnecessary**

**XII. Adjournment**

Meeting Adjourned at 6:25 p.m.

The next Governing Council Meeting will be held June 19, 2014 in accordance with the set meeting date of the third Thursday of the month.

All Meetings are conducted in Accordance with Applicable State of New Mexico Open Meetings Act, OMA Fifth Edition N2005.

The agenda was posted at least 72 hours in advance of the meeting

Administrator: \_\_\_\_\_

Date: \_\_\_\_\_