



Academy of Trades and Technology
GOVERNING COUNCIL REGULAR BOARD MEETING MINUTES
Thursday, June 19, 2014
6:00 p.m.
Conference Room
2551 Karsten Ct. SE Suite C, Albuquerque NM, 87102
Phone: (505)765-5517 Fax :(505)765-5898

- I. **Call to Order-** The meeting was called to order at 6:00 pm by Henry Lackey

- II. **Roll Call**
Present: Henry Lackey-President
Lee Maxwell-Vice President
Richard Winterbottom-Governing Council Member
Al Martinez
Christopher Hotchkiss
Excused: Bruce Bixby-Governing Council Member
Rudy Sporing- Governing Council Member
Guests: Elizabeth Franco
Sandy Beery
Matthew Gordon

- III. **Adoption of June 19, 2014 Governing Council Agenda (Discussion/Action)-**
Mr. Winterbottom made a motion to approve the June 19, 2014 agenda as presented. The motion was second by Mr. Maxwell and passed by unanimous vote as indicated by Mr. Lackey.

- IV. **Approval of May 14, 2014 Regular Governing Council Meeting Minutes (Discussion/Action)-**
At this point Mr. Maxwell made a motion to table the Minutes for May 14, 2014. The motion was second by Mr. Winterbottom and passed unanimously by vote as indicated by Mr. Lackey.

- V. **Public Forum-** No Public Forum Necessary

- VI. **Principal's Report- Mr. Christopher Hotchkiss**

- A. Charter Renewal-** Mr. Hotchkiss then announced that Sandy would be updating the board on the charter renewal. Sandy Beery recommended that the board go through the ten charter goals. She continued to say that out of the ten goals five had concerns for example, regarding job readiness skills; before the grant the school had no data. She commented that for 2009 and back data could be swapped. Ms. Beery continued to say that the Maps data was sufficient but we still only have years 10-11 and 11-12.

Ms. Beery continued to report on the charter renewal by saying as far as the application process, she will need help defining the mission specific goals. Once the renewal is approved and the school has performance goals the school will be measured yearly and they will continue to have an updated flow of data.

Mr. Maxwell then noted that we should be careful not to lose sight of the importance of recruitment efforts going through the state requirements

Mr. Hotchkiss then noted that the policies and procedures need to be approved at the next board meeting. He commented that he would find, review, revise and provide a copy to the board for the next meeting. He continued to say that the school policies and procedures really need to be approved on a yearly basis.

At this point Mr. Lackey commented that an age clarification needed to be included in the new charter, but they would continue discussion on this subject next meeting.

VII. Financial Report- Mr. Alfred Martinez

- B. Finance Budget Review-** At this time Mr. Martinez reviewed BARs

C. BARS-

1. 523-000-1314-0028-M The motion to approve the BAR was made by Mr. Winterbottom and Second by Mr. Maxwell. The motion was put to vote by Mr. Lackey and passed unanimously, indicated also, by Mr. Lackey.
2. 523-000-1314-0029-M The motion to approve the BAR was made by Mr. Winterbottom and Second by Mr. Maxwell. The motion was put to vote by Mr. Lackey and passed unanimously, indicated also, by Mr. Lackey.
3. 523-000-1314-0030-M The motion to approve the BAR was made by Mr. Winterbottom and Second by Mr. Maxwell. The motion was put to vote by Mr. Lackey and passed unanimously, indicated also, by Mr. Lackey.
4. 523-000-1314-0032-M The motion to approve the BAR was made by Mr. Winterbottom and Second by Mr. Maxwell. The motion was put to vote by Mr. Lackey and passed unanimously, indicated also, by Mr. Lackey.

VIII. President's Report- Mr. Henry Lackey

Mr. Lackey, at this time, noted that he did not have any information for the Presidents report.

- IX. Closed Session-** to discuss only Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8)

A motion to go into closed session was made by Mr. Winterbottom and second by Mr. Maxwell and passed unanimously as indicated by Mr. Lackey.

Present: Henry Lackey

Lee Maxwell

Richard Winterbottom

Closed Session: 7:17p.m.

- X. Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8)**

- XI. Return to Open Session-** All Present 7:24p.m. Motion to approve Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8) as discussed in closed session made by Mr. Winterbottom and second by Mr. Maxwell. The motion passed unanimously as indicated by vote.

Motion was made by Mr. Winterbottom to approve the contract for legal services through Mathews Fox. PC. The motion was second by Mr. Maxwell and passed unanimously by vote as indicated by Mr. Lackey.

- XII. Adjournment**

Meeting Adjourned at 7:29 p.m.

The next Governing Council Meeting will be held July 24, 2014 in accordance with the set meeting date of the third Thursday of the month.

All Meetings are conducted in Accordance with Applicable State of New Mexico Open Meetings Act, OMA Fifth Edition N2005.

The agenda was posted at least 72 hours in advance of the meeting

Administrator: _____

Date: _____