



Academy of Trades and Technology

GOVERNING COUNCIL AGENDA

Thursday, April 21, 2016

6:00 pm

Conference Room

2551 Karsten SE Suite C, Albuquerque, NM 87102

Ph: (505) 765-5517 • Fax: (505) 765-5925

- I. Call to Order
- II. Roll Call
- III. Adoption of April 21, 2016 Special Governing Council Meeting Agenda (Discussion/Action)
- IV. Approval of March 3, 2016 Regular Governing Council Meeting Minutes (Discussion/Action)
- V. Public Forum (5 Min)**
- VI. Principal's Report (Arlene Trujillo)
 - a. Calendar of Events
 - b. Charter School Division Audit
- VII. Financial Report (Alfred Martinez)
 - a. Finance Committee Report
 - b. Bar 523-000-1516-0017-I \$10,484
 - c. Bar 523-000-1516-0018-I \$3,617
 - d. Approval of 2016-2017 Budget
 - e. Resolution to approve disposal of equipment (Discussion/Action)
- VIII. Executive Director Report (Alfred Martinez)
- IX. President's Report (Henry Lackey)
 - a. After School Activities (Discussion/Action)
- X. Closed Session
 - a. Principal Evaluation
- XI. Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2)
- XII. Return to Open Session
- XIII. Action on Closed Session Executive Session (Discuss Personnel Matters)
- XIV. Adjournment

Next meeting to be held every third Thursday of the month with the next scheduled for May 19, 2016.
All Meetings are conducted in Accordance with Applicable State of New Mexico Open Meeting Act, NMA Fifth edition N2005.

This agenda was posted at least 72 hrs. in advance of the meeting.

Administrator:

Arlene Trujillo

Date:

4/18/2016



Academy of Trades and Technology
GOVERNING COUNCIL REGULAR BOARD MEETING MINUTES
Thursday, April 21, 2016
6:00 p.m.
Conference Room
2551 Karsten Ct. SE Suite C, Albuquerque NM, 87102
Phone: (505)765-5517 Fax :(505)765-5898

I. **Call to Order-** The meeting was called to order at 6:03 pm by Henry Lackey

II. **Roll Call**

Present: Henry Lackey-President
Bruce Bixby-Governing Council Member
Lee Maxwell-Vice President
Harold Field- Governing Council Member
Al Martinez
Arlene Trujillo

Excused: Richard Winterbottom- Governing Council Member

Guests: Bobby Ford
Ronald Estrada
Skye Norton
Joseph Cabarrus
Dana Flores
Christina Alarid

III. **Adoption of April 21, 2016 Governing Council Agenda (Discussion/Action)-**

After quick review a motion to adopt the April 21, 2016 agenda with the above requested amendment was then made by Mr. Field. The motion was second by Mr. Maxwell and passed by unanimous vote as indicated by Mr. Lackey.

IV. **Approval of March 3, 2016 Regular Governing Council Meeting Minutes (Discussion/Action)-**

After some review Mr. Maxwell made a motion to adopt the Minutes for March 3, 2016. The motion was second by Mr. Bixby and passed unanimously by vote as indicated by Mr. Lackey.

V. Public Forum- Ronald Estrada/ Joseph Cabarrus

Mr. Ronald Estrada at this time wanted to come in and express his gratitude and adoration for Mrs. Trujillo in front of the board so they would know the extent of his appreciation for her and the job she does at the school.

Mr. Joseph Cabarrus at this point also had comments regarding Mrs. Trujillo and her performance. He commended her on several aspects of her leadership and handed out a hard copy to the board.

VII. Principal's Report- Ms. Arlene Trujillo

- A. Calendar of Events-** Mrs. Trujillo at this point began her explanation of the calendar and any new things that were added. She pointed out a scheduled Parent Night which Dana Flores elaborated on. Ms. Flores described the desired outcome of the night and invited board members to come and see what the staff had put together.
- B. Charter School Division Audit-** Mrs. Trujillo then presented to the board the items for the charter school audit. After some explanation of what the state was expecting in response and the staff expectations for response, the Mr. Martinez noted that the state auditors had shared that, the responses used for the audit would double over into the renewal of the charter process as well. Mrs. Trujillo noted that the renewal is not due until October 2017.
- C. Attendance-** Ms. Norton at this point gave her small presentation on the steps to remedy the truancy problems the school has and detailed the different attempts she has made. She and the board discussed a couple different options and ideas for future attempts and discussed a few of the struggles and reasons for truancy with each idea. Ms. Flores then interjected saying, that she suggested home visits rather than making parent night an attendance recommendation so that it isn't seen as punitive. Ms. Norton noted that the suggestion had come from Mrs. Trujillo, however, the wording will be looked at to see if a better way to invite the parents is possible. Mr. Cabarrus then commented that one way of going about changing the attitudes of the students can be through prizes, for example everyone with 30 sign ins gets recognized. Mr. Lackey said that he liked that idea and Mr. Cabarrus should work on this area with Ms. Flores and Ms. Norton.
- D. PARCC-** Mrs. Trujillo made the comment to the board that the PARCC setup for testing had been giving us technical difficulties but that it would be up and running soon. Mr. Lackey then said that she should write a letter to Hannah Skandara to let her know about the issue so that it is documented.

VI. Financial Report- Mr. Al Martinez

- A.** Mr. Martinez began by reporting that the finance committee had met earlier and had reviewed all the financials in detail, along with the 2016-2017 proposed budget. He added that he had 2 BARS for the boards review and discussion.
- B. BAR 523-000-1516-0017-I** is an increase in funds of \$10,484 for professional development for Principal and Teachers. The BAR was reviewed, discussed, and a

