



Academy of Trades and Technology

GOVERNING COUNCIL MEETING AGENDA

Thursday, February 11, 2016

5:00 pm

Conference Room

2551 Karsten SE Suite C, Albuquerque, NM 87102

Ph: (505) 765-5517 • Fax: (505) 765-5925

- I. Call to Order
- II. Roll Call
- III. Adoption of February 11, 2016 Special Governing Council Meeting Agenda (Discussion/Action)
- IV. Adoption of January 23, 2016 Regular Governing Council Meeting Minutes (Discussion/Action)
- V. Financial Report
- VI. Principal's Report (Discussion/Action) (Arlene Trujillo)
 - a. ACES Membership
- VII. Presentation to Rudy Sporing
- VIII. Directors Report
- IX. Presidents Report
 - a. Grant Writer – new hire (Discussion/Action)
- X. Closed Session
- XI. Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2)
- XII. Return to Open Session
- XIII. Action on Closed Session Executive Session (Discuss Personnel Matters)
- XIV. Adjournment

Next meeting to be held every third Thursday of the month with the next scheduled for March 17, 2016.

All Meetings are conducted in Accordance with Applicable State of New Mexico Open Meeting Act, MMA Fifth edition N2005.

This agenda was posted at least 72 hrs. in advance of the meeting.

Administrator: Arlene Trujillo Date: 2/9/2016



Academy of Trades and Technology
GOVERNING COUNCIL REGULAR BOARD MEETING MINUTES
Thursday, February 11, 2016
6:00 p.m.
Conference Room
2551 Karsten Ct. SE Suite C, Albuquerque NM, 87102
Phone: (505)765-5517 Fax :(505)765-5898

- I. **Call to Order-** The meeting was called to order at 5:09 pm by Henry Lackey
- II. **Roll Call**
 - Present:** Henry Lackey-President
Lee Maxwell-Vice President
Bruce Bixby-Governing Council Member
Arlene Trujillo
Al Martinez
 - Excused:** Richard Winterbottom- Governing Council Member
Harold Field-Governing Council Member
 - Guests:** Skye Norton
Christina Alarid
- III. **Adoption of February 11, 2016 Governing Council Agenda (Discussion/Action)-**

Mr. Maxwell made a motion to adopt the February 11, 2016 agenda as presented then the motion was second by Mr. Bixby. The motion was passed by unanimous vote as indicated by Mr. Lackey.
- IV. **Approval of January 23, 2016 Regular Governing Council Meeting Minutes (Discussion/Action)-**

After some review Mr. Lackey suggested that under Presidents report the word foundation be changed to position. Also, the bringing was missing the letter g to make it correct in the third paragraph of the Presidents report. At this time a motion to adopt the Minutes for January 23, 2016 as amended was made by Mr. Maxwell. The motion was second by Mr. Bixby and passed unanimously by vote as indicated by Mr. Lackey.

V. Financial Report- Mr. Alfred Martinez

- A. Finance Budget Review-** At this time Mr. Martinez noted that no finance committee meeting was held therefore no financial report is necessary.

VII. Principal's Report- Ms. Arlene Trujillo

- A. ACES Membership-** Mrs. Trujillo began to report that the board had not acted or voted on the idea of becoming a member of ACES. She explained that it is free to become a member and they do provide a lot of contract services all in one place which include a number of training that would be at a discounted rate if they were to become members. Mr. Maxwell then made a motion to approve and sign the contract to become members of ACES. The motion was second by Mr. Bixby and passed by unanimous vote as indicated by Mr. Lackey.
- B. 120th Day-** Mrs. Trujillo then noted that the school had submitted a record of 145 students for the 120th day state report.
- C. Attendance-** At this point Mrs. Trujillo turned the report over to Skye Norton. Ms. Norton reported that she had a hard time motivating the teachers to give the actual class counts or even the sign in sheets. She another reason for that was because the classes are in blocks and that's how attendance is taken.
- At that point Mr. Lackey suggested that we get a tracker system which will be in form of maybe an ID card or so for every student. He added that a system like that would be something around \$8,000 and would track every student in the building and show on one monitor who is where and how long they were there. Ms. Norton suggested the board donate things as an incentive for increased attendance for staff and students.
- As the board reviewed the attendance reports provided by Ms. Norton, Mrs. Trujillo continued to explain that one thing the reports do not show is students who are not present but are accounted for. She added that some have appointments in the afternoon, some have shortened schedules, some have jobs they work in the afternoon. Ms. Norton said that brought up another issue, which was that it is hard to get the students to bring in notes when they are excused and absent. Mr. Lackey then added that the students should be scheduling appointments and other errands for after school hours. He added that school is important and it is not acceptable to be out of class at any time.
- VI. Presentation to Rudy Sporing-** The board at this time, presented Mr. Sporing with an appreciation plaque for his years of service to the school and as a member on the board. The board took time to thank him and he responded saying he was glad to have been able to be part of the school and the board.
- VII. Directors Report –** At this time Mr. Martinez again thanked Mr. Sporing for his service at the school. He continued to say that he and Mrs. Trujillo had been working on the school master calendar, budgets and information for the renewal. He added that he would also be meeting with the staff for budget hearings and would send the board either weekly or bi weekly reports to update.

